

Spring Grove Area C&MA Church  
Missionary Wheels  
Program and Agreement

The Spring Grove Area C&MA Church is pleased to provide a vehicle for missionaries during home stays in the United States. This is a ministry solely of the local C&MA Church in Spring Grove, Pennsylvania who hold firmly to the C&MA Statement of Faith. This body of Christ is a small group of believers who loves missions and have been called of God to minister to missionaries by providing a vehicle for any length of stay while they are home if a vehicle is available for use.

The Spring Grove Area C&MA Church is willing to provide a vehicle under the following conditions:

1) Insurance reimbursement

SGACMA pays the yearly insurance premium in July and ask that the cost of insurance be reimbursed back to the church while the vehicle is in use. The insurance cost varies from vehicle to vehicle and will be determined at the time of your request. The premium is payable back to the church either at the end of the time of usage or prior to the end of the calendar year, which ever comes first.

2) Maintenance

We ask that each vehicle be properly maintained while it is in your care. This would include, but not limited to the following:

1. Oil and Oil filter changes every 3,000 to 5,000 miles
2. Lubrication
3. Fluid Levels checked
4. Cleaning, etc.

Please retain the service records, repairs, and logged mileage and provide a copy of this to SGACMA upon returning the car. This will assist us in providing a well maintained vehicle to others. We will endeavor to provide you a vehicle that is clean and has a full tank of gas. Please return it that way. SGACMA will guarantee payment of major repairs such as brakes or tire replacement. (if you have donors or church that could help in these costs, please check with them first.) In the event of a major engine or transmission failure, please contact Pastor Nate so that we can make a well-informed decision on the vehicle based on the mileage and age.

3) Mileage Reimbursement

The federal government has set the mileage reimbursement rate at 58 cents per mile for 2019. When the federal government sets this allowance, a portion, 25 cents is intended for vehicle depreciation, therefore, vehicle replacement. We would ask that on the occasion when you do a fund raising even or a speaking engagement AND you are reimbursed for the mileage or receive an honorarium, that you would consider forwarding a portion of those funds, .25 per mile, back to SGACMA. These funds will assist us in renewing the fleet, thus providing quality vehicles for future use.

Hopefully, this ministry will be a blessing to you and others in the future. Therefore, since we do not want you to have any additional out-of-pocket expenses, the following exemptions apply:

1. Personal miles
2. Unreimbursed business miles

Example for a month of usage: (all estimated)

Miles traveled:	1000
Est ministry travel (75%)	750
Possible Reimbursement (53.5 cents per mile)	\$400
SGACMA portion (25 cents per mile)	\$188

This will, of course require that you track your mileage properly while the vehicle is in your care to determine what mileage is being reimbursed and what is not. The SGACMA portion of reimbursed miles may be sent either twice over a year period or at the end of your usage time whichever is less.

All checks for insurance or mileage reimbursement portion can be made out to and sent to:

Spring Grove Area C&MA Church  
% Missionary Wheels  
213 N Main St.  
Spring Grove, Pa. 17362.

We truly desire that this ministry of providing a vehicle to you will be a great blessing to you and to others in the years to come. We will help in any way we can to deliver and pick up the vehicle where it is needed if we possible can. Primarily, however, it is your responsibility to pick up and deliver the vehicle back to the SGACMA.

If you are agreeable to this ministry and in agreement with its conditions, please fill out the following information:

Name: \_\_\_\_\_

Missions Organization: \_\_\_\_\_

Location of Missionary Service: \_\_\_\_\_

Potential start date: \_\_\_\_\_ Potential return date: \_\_\_\_\_

Type of vehicle needed: (van or car): \_\_\_\_\_

Please also provide a copy of your Driver's License. Drivers must be over the age of 25 for a van and 21 for a car.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_